

**LEGAL AND DEMOCRATIC SERVICES**

**BOARD DECISION SHEET**

**INTEGRATION JOINT BOARD - TUESDAY, 27 MARCH 2018**

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<b><u>Welcome from the Chair</u></b>	(i) to welcome Cllrs Imrie and Laing; and Dr Metcalfe onto the Board; (ii) to thank Cllrs Cooke and Donnelly; and Dr Swami for their contributions towards the integration of health and social care in Aberdeen City; (iii) to agree to re-order today's agenda to consider item 13 (Recruitment and Selection of Chief Officer) following item 3 (Determination of Exempt Business); (iv) to note that Sally Shaw had been appointed as the interim Chief Officer; and (v) otherwise note the information provided.	Governance, ACC	I Robertson
2	<b><u>Members are requested to intimate any declarations of interest</u></b>	To note there were no declarations of interest intimated at this time.	Governance, ACC	I Robertson
3	<b><u>Determination of Urgent Business</u></b>	To accept item 13 (Recruitment and Selection of Chief Officer) as urgent business.	Governance, ACC	I Robertson
4	<b><u>Members are requested to determine that any exempt business be considered with the press and public excluded</u></b>	In terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of item 18 of business so as to avoid disclosure of exempt information of the classes described in paragraph 8 of Schedule 7(A) of the	Governance, ACC	I Robertson

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		Act.		
5	<b><u>Recruitment and Selection of Chief Officer</u></b>	To defer decision making and agree to schedule a special IJB meeting to determine this matter.	HR, ACC/ Governance, ACC	P Shipman/ I Robertson
6	<b><u>Minute of Board Meeting - 30 January 2018</u></b>	To approve the minute as a correct record.	Governance, ACC	I Robertson
7	<b><u>Matters Arising</u></b>	To note there were no matters arising.		
8	<b><u>Minute of Budget Meeting - 13 February 2018</u></b>	To approve the minute as a correct record.	Governance, ACC	I Robertson
9	<b><u>Matters Arising</u></b>	To note there were no matters arising.		
10	<b><u>Draft Minute of Audit and Performance Systems Committee - 2 March 2018</u></b>	(i) to request that risk management be considered at the IJB workshop on 24 April 2018; (ii) to request that the updated strategic risk register be presented to the Board at its next meeting on 22 May 2018; and (iii) otherwise note the draft minute.	Executive Assistant, ACHSCP	S Gibbon
11	<b><u>Business Statement</u></b>	(i) to remove items 3 (Strategic Commissioning Plan), 10 (Understanding Progress Under Integration) and 11 (Care Home Provision)	Governance, ACC	I Robertson

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		(ii) from the Statement; and otherwise note the Statement.		
12	<b><u>IJB Meetings Review</u></b>	(i) to agree to retain the existing meeting arrangements for Board meetings; and (ii) to request a further review of IJB meeting arrangements on 11 December 2018 which would accompany the proposed schedule of Board meetings for 2019-20.	Governance, ACC	I Robertson
13	<b><u>Medium Term Financial Strategy</u></b>	(i) to note the financial allocations proposed to be allocated by the partner organisations; (ii) to approve the Bon Accord Contract level for 2018/19 of £26,750,000 and budget assumptions noted in section 2.3; (iii) to formally approve the 2018/19 budget and the Aberdeen City IJB Medium Term Financial Strategy included as appendix 1 of this report; (iv) to note that the IJB previously agreed to earmark £2.5 million in a risk fund and that this is included in the Medium Term Financial Strategy; (v) to instruct the Chief Officer to uplift the direct payments for clients with a staffing element included in their payment by 3.5% from the 1 May 2018 to cover the increase in the Scottish Living Wage; (vi) to instruct the Chief Officer to negotiate uplifts for those Social Care providers not covered by the National Care Home Contract; (vii) to make the budget directions contained in appendix 2 of this report and instruct the Chief Officer to issue these directions to the constituent authorities;	Chief Finance Officer      Chief Officer  Chief Officer  Chief Officer	A Stephen      J Proctor  J Proctor  J Proctor

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		<p>(viii) to request that reports on the Scottish Living Wage and Ethical Care Charter implementation be consolidated and reported to the Board in due course; and</p> <p>(ix) to agree to review the narrative of the Medium Term Financial Strategy at the Board meeting on 9 October 2018.</p>	<p>Chief Finance Officer</p> <p>Chief Finance Officer</p>	<p>A Stephen</p> <p>A Stephen</p>
14	<b><u>Prescribing</u></b>	<p>(i) to endorse the changes to prescribing and commend the work of the Grampian Primary Care Prescribing Group;</p> <p>(ii) to instruct the Chief Office to prepare a report detailing other drugs being prescribed with limited clinical value and recommending the process to be followed to de-prescribe these drugs;</p> <p>(iii) to instruct the Chief Officer to prepare a report on prescribing indicating how a regional approach to prescribing could operate;</p> <p>(iv) to extend an invitation to NHS Grampian's Director of Pharmacy to address the Board prior to the 2019-20 budget setting process; and</p> <p>(v) to instruct the Chief Officer to draft a wider communication strategy to include budgetary and financial elements linked to prescribing, and present this to a future meeting of the Board for consideration.</p>	<p>Chief Officer</p> <p>Chief Officer</p>	<p>J Proctor</p> <p>J Proctor</p>
15	<b><u>Integration Scheme</u></b>	<p>(i) to endorse the Health and Social Care Integration Scheme for Aberdeen City which had been amended to reflect changes in legislation brought about by the Carers (Scotland) Act 2016; and</p>	<p>Governance, ACC</p>	<p>V Johnstone</p>

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		(ii) to thank Vicki Johnstone and the ACC Legal Governance Team for a well presented report and Integration Scheme.		
16	<b><u>Scheme of Governance</u></b>	<p>(i) to approve the attached Scheme of Governance- Role and Responsibilities protocol at Appendix 1;</p> <p>(ii) to agree that the Scheme of Governance-Role and Responsibilities be reviewed annually, or as and when required by officers;</p> <p>(iii) to note the powers delegated to the Chief Officer by Aberdeen City Council at Appendix 2;</p> <p>(iv) to thank Alan Thomson and the ACC Legal Governance Team for a well presented report and Scheme of Governance.</p>	Governance, ACC	A Thomson
17	<b><u>Delegated Authority Grants</u></b>	<p>(i) to agree that grants up to £10,000 per annum are made to individual organisations and up to £2,000 per annum to individuals, provided that the aims of the project to be funded comply with the Strategic Plan, the Strategic Commissioning Plan and/or the National Outcomes;</p> <p>(ii) to instruct the Chief Officer, following consultation with the Chief Financial Officer, and the Chair and Vice-Chair of the IJB, to accept, assess and make arrangements for grants up to £10,000 per annum to be paid to individual organisations and up to £2,000 per annum to individuals, and to report quarterly to the Audit and Performance Systems Committee with details of the grants paid and accepted; and</p>	<p>Strategy and Transformation, ACHSCP</p> <p>Chief Officer</p>	<p>G Woodcock</p> <p>J Proctor</p>

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		(iii) to note the information about the Golden Games project and that, subject to recommendations 1 and 2 above, this project would be approved and grant funding provided in line with these recommendations.		
18	<b><u>Carers Strategy</u></b>	<p>(i) to approve the final draft of the Aberdeen City Carers Strategy;</p> <p>(ii) to approve the next steps in relation to the launch and implementation of the Aberdeen City Carers Strategy;</p> <p>(iii) to instruct the Chief Officer to bring back further detail of the funding prioritisation and allocation process to the May meeting of the IJB;</p> <p>(iv) to instruct the Chief Officer to submit the finalised Eligibility Criteria for Carers to the May meeting of the IJB;</p> <p>(v) to instruct the Chief Officer to submit the Aberdeen City Short Breaks Services Statement to the IJB meeting in October 2018;</p> <p>(vi) to request the Chief Officer to develop local guidelines with regards to waiving charges for respite care in order for carers to meet personal outcomes under the legislation; and</p> <p>(vii) to thank Alison Macleod for a well presented report and Carers Strategy.</p>	<p>Strategy and Performance, ACHSCP</p> <p>Chief Officer</p> <p>Chief Officer</p> <p>Chief Officer</p> <p>Chief Officer</p>	<p>A MacLeod</p> <p>J Proctor</p> <p>J Proctor</p> <p>J Proctor</p> <p>J Proctor</p>
19	<b><u>Learning Disability Strategy</u></b>	<p>(i) to commend and approve the Learning Disability Strategy known as A'thegither in Aberdeen;</p> <p>(ii) to note that further reports would be presented to the IJB in reference to a Local</p>	<p>Strategy and Transformation, ACHSCP</p> <p>Executive</p>	<p>J Rae</p> <p>S Gibbon</p>

